



CGA Annual Filing Calendar

If you're issuing gift annuities, it's important to make sure you stay in compliance with the states in which you're registered. This calendar outlines important filing dates for charities with a fiscal year ending **December 31**.

** Asterisks denote dates that change if your fiscal year has a different end date.*

Fiscal Year Ending December 31

January		
January 30	California	Summary spreadsheet and transmittal form (only if any CA CGAs issued in 4th quarter), agreement attestation (affirming content of agreements meets CA's requirements; only if any CA CGAs issued in the last year)

March		
March 1*	Alabama	Audited financials (FYE + 60 days, possible to extend)
March 1	California	Renewal fee
March 1*	Florida	Sworn statement in lieu of annual reporting (FYE + 60 days)
March 1	New York	Annual statement of segregated reserve fund
March 1	Tennessee	Renewal letter/fee, annual report, and audited financials
March 1*	Washington	Annual report (FYE + 60 days); Renewal fee
March 15	Hawaii	Annual statement

April		
April 30	California	Summary spreadsheet and transmittal form (only if issued in 1st quarter)
April 30*	California	Annual report (FYE + 120 days)
April 30*	New Jersey	Annual report, audited financials (CY filing is default, can request filing on FYE + 120 days)

May		
May 15*	New Hampshire	Notification form (FYE + 4 months, 15 days)
May 30*	North Dakota	Audited financials (approximate date, once available + 15 days)
May 30*	Oklahoma	Audited financials, update contact info, and confirm disclosure language usage (approximate date, once available + 90 days)
May 30*	Washington	Submit either Form 990 or extension (IRS filing date + 15 days)



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June		
June 29*	Arkansas	Annual report (FYE + 180 days)
June 29*	Maryland	Audited financial statement and reserve information (FYE + 180 days)

July		
July 30	California	Summary spreadsheet and transmittal form (only if issued in 2nd quarter)

September		
September 30*	Washington	Audited financials (FYE + 9 months)

October		
October 30	California	Summary spreadsheet and transmittal form (only if issued in 3rd quarter)

November		
November 30*	Washington	Form 990, assuming IRS extension (IRS filing date + 15 days)

December		
December 15	Alabama	Restricted Agent renewals
December 31	Georgia	Audited financials and citizenship affidavit (as applicable)

Don't Go It Alone

All the deadlines and information needed for annual filings can be overwhelming. With PG Calc's *CGA Annual Filing Service*, you can ensure you're staying organized and in compliance. If you need help registering to issue gift annuities in specific states and ensuring that you're compliant, consider our *CGA State Registration Service*. We'll review state-by-state regulations with you and help with preparing forms. Get started by contacting Julie Goldenberg Hay.

**Schedule a Compliance Conversation
with Our Consulting Team Today**