



CGA Annual Filing Calendar

If you're issuing gift annuities, it's important to make sure you stay in compliance with the states in which you're registered. This calendar outlines important filing dates for charities with a fiscal year ending **June 30**.

** Asterisks denote dates that change if your fiscal year has a different end date.*

Fiscal Year Ending June 30

| January | | |
|------------|------------|--|
| January 30 | California | Summary spreadsheet and transmittal form (only if any CA CGAs issued in 4th quarter), agreement attestation (affirming content of agreements meets CA's requirements; only if any CA CGAs issued in the last year) |

| March | | |
|-----------|------------|---|
| March 1 | California | Renewal fee |
| March 1 | New York | Annual statement of segregated reserve fund |
| March 1 | Tennessee | Renewal letter/fee, annual report, and audited financials |
| March 1 | Washington | Renewal fee |
| March 15 | Hawaii | Annual statement |
| March 31* | Washington | Audited financials (FYE + 9 months) |

| April | | |
|----------|------------|---|
| April 30 | California | Summary spreadsheet and transmittal form (only if issued in 1st quarter) |
| April 30 | New Jersey | Annual report, audited financials (CY filing is default, can request filing on FY basis, see October) |

| May | | |
|---------|------------|--|
| May 30* | Washington | Form 990, assuming IRS extension (IRS filing date + 15 days) |

| July | | |
|---------|------------|--|
| July 30 | California | Summary spreadsheet and transmittal form (only if issued in 2nd quarter) |



CGA Annual Filing Calendar

Fiscal Year Ending June 30

| August | | |
|------------|------------|---|
| August 29* | Alabama | Audited financials (FYE + 60 days, possible to extend) |
| August 29* | Florida | Sworn statement in lieu of annual reporting (FYE + 60 days) |
| August 29* | Washington | Annual report (FYE + 60 days) |

| October | | |
|-------------|------------|--|
| October 30 | California | Summary spreadsheet and transmittal form (only if issued in 3rd quarter) |
| October 30* | California | Annual report (FYE + 120 days, can request CY filing) |
| October 30* | New Jersey | Annual report, audited financials (instead of April 30, if requested filing on FY basis; due FYE + 120 days) |

| November | | |
|--------------|---------------|---|
| November 15* | New Hampshire | Notification form (FYE + 4 months, 15 days) |
| November 30* | North Dakota | Audited financials (approximate date, once available + 15 days) |
| November 30* | Oklahoma | Audited financials, update contact info, and confirm disclosure language usage (approximate date, once available + 90 days) |
| November 30* | Washington | Submit either Form 990 or extension (IRS filing date + 15 days) |

| December | | |
|--------------|----------|--|
| December 15 | Alabama | Restricted Agent renewals |
| December 27* | Arkansas | Annual report (FYE + 180 days) |
| December 27* | Maryland | Audited financial statement and reserve information (FYE + 180 days) |
| December 31 | Georgia | Audited financials and citizenship affidavit (as applicable) |

Don't Go It Alone

All the deadlines and information needed for annual filings can be overwhelming. With PG Calc's *CGA Annual Filing Service*, you can ensure you're staying organized and in compliance. If you need help registering to issue gift annuities in specific states and ensuring that you're compliant, consider our *CGA State Registration Service*. We'll review state-by-state regulations with you and help with preparing forms. Get started by contacting Julie Goldenberg Hay.

**Schedule a Compliance Conversation
with Our Consulting Team Today**